

CITY OF BEMIDJI
CITY HALL
317 – 4th Street NW
Bemidji, MN 56601

Council Chambers Audio Visual Upgrades
Consultant Project No. 20474

The City of Bemidji is requesting sealed bids for furnishing the necessary labor, materials, equipment and programming to build a complete and operational audio-visual system.

The project includes the following work:

- Removal of some existing AV equipment and the re-use of some existing AV equipment
- Removal of existing wall rack and counter and the installation of wall mount racks
- Installation of active surge protection, uninterruptible power supplies, and outlet strips
- Installation of microphones, digital mixer, amplifier, speakers and cameras
- Installation of automated playback system, networks and control system
- Cabling between IT closet and council chambers/control room
- Programming digital mixer, amplifier, control system, network router
- Coordination with County (City) IT department and the configuration of AV and control networks
- Coordination with cable companies and other contractors
- System commissioning, user training and warranty
- Misc. and incidental work as described in the Bidding Documents

Digital copies of the Bidding Documents are available at

- morecom.com/bemidji
- thebluebook.com
- isqft.com

Copies of the Bidding Documents may be examined at Bemidji City Hall. Copies of the Bidding Documents may be obtained for a nonrefundable cost of \$100.00 per set and an additional \$10.00 charge per set if mailed. Requests for mailed copies may be made to Michelle Miller, City of Bemidji, 317 – 4th Street NW, Bemidji, MN 56601, michelle.miller@ci.bemidji.mn.us

A non-mandatory **pre-bid conference** will be held at **1:00 p.m. local time on March 2, 2021** at Bemidji City Hall, 317 – 4th Street NW, Bemidji, MN 56601. Bids shall be made on the forms included within the Bidding Documents and made a part of the proposed contract documents, in conformance with the Instructions to Bidders. Bids shall be accompanied by a certified check or bid bond payable to the City of Bemidji in the amount of five percent (5%), as a guarantee the Bidder will enter into an Agreement with City of Bemidji, in accordance with the terms of the Project Manual, in the event that Bidder is selected by the City of Bemidji to furnish Goods and Services. Bids shall be received by the City Clerk at Bemidji City Hall, until the **Bid Deadline 2:00 PM local time, March 9, 2021**. Bids shall be opened and read publicly.

No Bids may be withdrawn for a period of thirty (30) days from the date of opening of Bids. The City of Bemidji reserves the right to reject any or all bids and to waive any or all formalities, irregularities, and technicalities in the bid process and to accept any bid deemed to be in the best interest of the City of Bemidji.

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